

BOARD OF SELECTMEN

August 10, 2010

Minutes

The Board of Selectmen met on Tuesday, August 10, 2010 in the Town Hall Heald Room. Those present were Selectmen John D. Williams, Douglas A. G. Stevenson, William R. Tice, Jr., Peter Scavongelli, and John Gorecki. Town Administrator Timothy D. Goddard was also present.

The meeting was called to order at 7:00 p.m.

The Board discussed the scheduling of future meetings due to vacation schedules and the upcoming primary election on September 14th. It was decided that the August 24th meeting would be cancelled and the Board's next meeting would be on September 7, 2010.

Public Hearing/ Installation of Utility Pole on School Street

Building Inspector John Williams and one abutter (name was not given) were present for the public hearing. John said this request for an additional pole was for the preliminary work on the School addition. He said the law dictates that you cannot have fiber optic wires come down the same pole that is used for telephone and electric wires. He said the size of the pole would be around twenty to thirty feet high on the School property. In response to Mr. Scavongelli, Mr. Luther said it will take one day to install the pole. The Board expressed concern about the location of the pole; but they were assured it was far away from the street.

On a motion made by Mr. Tice and seconded by Mr. Stevenson, it was unanimously **VOTED** to close the Public Hearing.

On a motion made by Mr. Tice and seconded by Mr. Stevenson it was unanimously **VOTED** to approve the order for the pole location as amended, dated August 10, 2010.

Board of Selectmen FY 2011 Goals

Mr. Williams explained the posters that he had placed on the wall. He said the first thing he wanted the Board to do is review the 2010 goals. He said the options the Board had after they reviewed these previous goals were to assess each goal and decide if the following had occurred: a) accomplished the goal/ no further action; b) accomplished, but a new goal follows from that, continuation; c) it's not done, but we should do it, so we will carry it forward; d) did not do it, clearly a low priority, eliminate it, or combine it with something.

Mr. Williams said he formed his assessment of all of these goals, which were mainly b's or c's. He said the idea is that anything can be added to the new goals and that this is just a framework. The Board went through FY10's Goals and decided on many b's and c's. Several new goals were added to the list. (That follows)

I Financial Management:

- 1) Continue to manage and strategize to handle budget issues resulting from the increase in Carlisle students at CCHS over the next three year.

- 2) Work with LTCR to establish a more comprehensive and robust capital plan for significant infrastructure items.
- 3) Establish a standing Building Committee.
- 4) & 5) Continue the steps that were recommended by the Special Committee Structural Financial Planning (SCSFP).
 - a) Fine tune long term projections;
 - b) Revisit core services and critical attributes;
 - c) Student budget growth with student population change;
 - d) Council on Aging/Fire/ALS budget growth with population change;
 - e) Regionalization Committee;
 - f) Grant writing.
- 6) Do more to make it easier for residents to stay in Carlisle.
- 7) Do more to provide aid to those in Carlisle, in terms of Trust Funds.
- 8) Review current revenue sources and explore other opportunities

II Education

1. Participate in the design process for, and work to navigate the project through the Town Meeting and election approvals. (The Board will have to continue to manage the process and cost).
2. Participate in the strategic planning facilities project at CCHS with the emphasis on the ability of Carlisle to finance its portion of the project.
3. Work to control special education expenses.

III Effective and Efficient Town Services

1. Initiate a joint chairs meeting with land-use boards.
2. Metrics to measure quality and effectiveness.
3. Continue to enhance the use of technology and the website as a way of improving communication and delivering efficient Town services.

IV Stable and Responsive Public Utilities & Energy Conservation

1. Support the Energy Committee with regular interaction and support of their specific initiatives.
 - a. Review strategy and charge;
 - b. Focus on energy savings;
 - c. Integrate with the new proposed Building Committee.

V Recreation & Community Activities

1. Work with the Council on Aging and Recreation Commission to review current and future needs.
2. Complete the Highland Building Stabilization.
3. Adopt a Task Force Model for the Pathways and appoint Deb Belanger as a member of the Traffic Safety Advisory Committee.
4. Evaluate next steps of the Pathways.
5. Discussion on the possibility of a Community Center (Village Court).
6. Balance Town changes with historical and rural character of the Town center (commercial, residential, recreational, etc.).

VI Affordable Housing

1. Explore changing zoning with the Planning Board relative to smaller houses, cluster zoning, multiple tenants.
2. Complete HPP (near completion).
3. Completion and implementation of the Benfield housing plan (for funding).

4. A temporary committee to inventory town-owned and private land suitable for affordable housing and report to Affordable Housing Trust.
5. Viability of Village Court expansion and Banta Davis use.

VII Conservation Land & Open Space

1. Work with Chelmsford and Conservation Commission to establish maintenance agreement for Cranberry Bog infrastructure.
2. Facilitate renewal of the Cranberry Bog Lease Agreement, which expires in 2015.

VIII Safety & Security

1. Continue working with the chiefs to improve services and operations at the Communications Center.
2. Conclude successful negotiation and long term contract with police officers.
3. Master successful ALS contract.

Mr. Williams said that Phase Two of this session was to affirm these were the goals. This was also the time each Board member decided which goal they would be responsible for. The Board members went around the room and indicated which areas they would like to work in for the next year. The following is the list of their choices.

I Financial Management

- 1 John Williams
- 2 Doug Stevenson
- 3 Doug Stevenson and Bill Tice
- 4 & 5) John Williams and John Gorecki
- 6 Doug Stevenson
- 7 John Williams
- 8 John Williams and Bill Tice

II Education

- 1 Doug Stevenson
- 2 John Williams and Bill Tice
- 3 John Gorecki

III Effective & Efficient Town Services

- 1 John Williams and John Gorecki
- 2 Bill Tice
- 3 Bill Tice

IV Stable & Responsive Public Utilities- John Williams and Doug Stevenson

V Recreation & Community Activities

- 1 John Williams and Peter Scavongelli
- 2 Peter Scavongelli
- 3 Doug Stevenson and Peter Scavongelli
- 4 John Williams and John Gorecki
- 5 John Williams, Peter Scavongelli, & Bill Tice

VI Affordable Housing

- 1 John Williams & Doug Stevenson
- 2 John Williams

- 3 John Williams
- 4 John Williams
- 5 John Williams, John Gorecki, & Doug Stevenson

VII Conservation Land & Open Space

- 1 Peter Scavongelli
- 2 Peter Scavongelli

VIII Safety & Security

- 1 Peter Scavongelli
- 2 Doug Stevenson
- 3 Bill Tice

Executive Session

At 9:32 p.m. a motion was made by Mr. Gorecki to go into Executive Session to discuss strategy negotiations with non-union personnel and not to return to Open Session. The motion was seconded by Mr. Stevenson and the following roll call vote was taken: Williams – aye; Stevenson – aye; Tice – aye; Scavongelli – aye; and, Gorecki – aye.

Respectfully submitted by Margaret M. deMare.